Principal Investigator’s Agreement
Version 3.4
06/23/18

INSTRUCTIONS
The Oak Ridge Leadership Computing Facility (OLCF) must have a signed copy of this
form on file from the project's Principal Investigator(s) (PI) before any accounts for the
project will be processed. Please submit the completed form by email to
accounts@ccs.ornl.gov. Direct any questions to accounts@ccs.ornl.gov.

The use of the high-performance computers managed by the OLCF is highly controlled
and subject to export control restrictions. As PI of the project, you agree to the following
responsibilities relating to the control of these systems:

1. The project description included with all applications for time on OLCF resources
   will be reviewed for export control requirements. The departments of State and
   Commerce are the primary sources for export control requirements. Specific
   regulatory references can be found at Export Administration Regulations
   database and/or US State Department - Policy - Directorate of Defense Trade
   Controls. If the project is export controlled, the PI agrees to work with Oak Ridge
   National Laboratory's (ORNL) Export Control Group and the OLCF to ensure
   compliance with all export control guidelines. The specific actions required for
   compliance will vary by project and will be provided to the PI if the project is
   deemed export controlled.

2. The PI agrees to ensure that all work performed on OLCF system is within the
   scope of the project as approved. The PI further agrees to report any changes in
   scope to the OLCF so that ORNL may reassess any export control concerns.

3. The PI is responsible for ensuring that all project members who will be accessing
   OLCF systems complete an online account application on the web site. The
   application will be forwarded to the PI for authorization. Applicants who appear
   on a restricted foreign country listing in Section 15 CFR 740.7 License
   Exceptions for Computers are denied access based on US Foreign Policy. The
   countries cited are Cuba, Iran, North Korea, Sudan, and Syria.

4. The PI agrees to report to the OLCF when a project member leaves the project to
   ensure the timely disabling of that member’s account. Participants who have not
   accessed an OLCF computing resource in at least one year will be disabled and
   will need to reapply to regain access to their account. All participants must
   reapply annually.
5. The PI has read and agrees to comply with the OLCF Computing Policies found at https://www.olcf.ornl.gov/for-users/olcf-policy-guide/#computing-policy.

6. The PI agrees to provide copies of publications resulting from work carried out using OLCF resources. The PI agrees to ensure that all publication of research that involved the use of OLCF resources contains the following credit line: *This research used resources of the Oak Ridge Leadership Computing Facility, which is a DOE Office of Science User Facility supported under Contract DE-AC05-00OR22725.*

7. The PI agrees to provide regular reports detailing the project’s accomplishments. INCITE and ALCC projects must provide quarterly reports. All other projects must complete a closeout report and other reports as requested.

8. The PI agrees to participate in the annual OLCF Survey and encourage their project participants to do the same.

By executing this agreement, the PI certifies that he/she has reviewed the export control requirements in Item 1, agrees to comply with all the requirements stated above, and agrees to timely notification of any violations to the Accounts Team at accounts@ccs.ornl.gov.

The PI further agrees to identify any proprietary and/or sensitive information that will either be provided to the OLCF or generated during the project. It may be necessary for individuals at the OLCF to provide assistance to the project during its performance. In addition to UT-Battelle employees, some of these individuals may be employees of one or more of our subcontractors, a current list of which is located at the following url: http://www.olcf.ornl.gov/kb_articles/subcontractors/

Unless the PI objects to allowing approved individuals from one or more of these subcontractors having access to the proprietary and/or sensitive information and identifies those subcontractors, the OLCF will allow such individuals access to such information in order to provide needed assistance to the project. These individuals will be obligated to protect from unauthorized disclosure any proprietary and/or sensitive information to which they are provided access.

Please return the signed document via email to accounts@ccs.ornl.gov.

Principal Investigator (Please Print): __________________________________________

Citizenship Status (US Citizen, LPR, Visa) ______________________________________

Countries of
Citizenship
________________________________________

Country of Birth
________________________________________

Institution Represented
________________________________________

Project Name
________________________________________

Date
________________________________________

Signature
________________________________________